

MINUTES

CHAPTER: ASHRAE LONDON CHAPTER MEETING DATE: September 14, 1987

ATTENDANCE: MEMBERS _____; GUESTS _____; COMPILED BY Greg James

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WHITE copy to Manager, Membership Dept., ASHRAE, Atlanta, together with the YELLOW copy for "Journal" information.

SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED	
1. PRESIDING OFFICER	1.0 The meeting was convened at 5:00 PM in the Board Room at Highland Golf and Country Club.
2. CALL TO ORDER (Time & Place)	2.0 Attendance:
3. ROLL CALL	P. Golem T. Drennan C. Morrison J. Reid V. Donato D. Johnson B. Fenner T. Harrison
4. APPROVAL OF MINUTES	
5. REPORTS	
6. ELECTION Members Officers	3.0 President Peter Golem opened the meeting with expression of thanks to those present and apologized for the absence of the Secretary and the Vice-President.
7. OLD BUSINESS	
8. NEW BUSINESS	
9. SPEAKER	
10. DISCUSSIONS	4.0 Minutes of the previous meeting and the Treasurers report were not available for discussion.
11. MOTIONS	
12. RESOLUTIONS	5.0 A spirited discussion followed regarding the amount of Chapter Fees for the ensuing year. It was noted that the meal at Highland would be \$12.75 in 1988.
13. OTHER FEATURES	
14. ADJOURNMENT	
	5.1 It was moved by Tom Drennan and seconded by Burt Fenner that the In Town Member Fees for 1988 would be set to \$105.00 for 1988. This was carried.
	5.2 It was moved by Burt Fenner and seconded by Vince Donato that Out of Town Member Fees remain at \$15.00 for membership and \$15.00 per meal. This was defeated.
	5.3 It was moved by Terry Harrison and seconded by Tom Drennan that Out of Town Member Fees be increased to \$20.00 for membership and \$15.00 per meal. This was carried.
	5.4 It was moved by John Reid and seconded by Vince Donnato that Student/Guest Members Fees be set at \$7.00. This was carried.
	5.5 The above fees would be subject to review of the Treasurers Report to ensure that last years fees adequately met costs.

Cont.

MINUTES

CHAPTER: ASHRAE LONDON CHAPTER MEETING DATE: September 14, 1987

ATTENDANCE: MEMBERS _____; GUESTS _____; COMPILED BY Greg James

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WHITE copy to Manager, Membership Dept., ASHRAE, Atlanta, together with the YELLOW copy for "Journal" information.

SUGGESTED
CHECK LIST OF ITEMS
TO BE REPORTED

1. PRESIDING OFFICER
2. CALL TO ORDER
(Time & Place)
3. ROLL CALL
4. APPROVAL OF MINUTES
5. REPORTS
6. ELECTION
Members
Officers
7. OLD BUSINESS
8. NEW BUSINESS
9. SPEAKER
10. DISCUSSIONS
11. MOTIONS
12. RESOLUTIONS
13. OTHER FEATURES
14. ADJOURNMENT

- 6.0 President Peter Golem asked that consideration be given to a grant of expenses to Darrel Boyce regarding his attendance at the previous CRC meeting. As a Regional Chairman his way has been paid by Region but he has also acted for Chapter therefore expenses over and above those covered by Region should be paid for by the Chapter. It was agreed to hold this item for the next meeting pending a financial report.
- 7.0 There were no committee reports as such but a lively discussion regarding education pointed up the Chapter relationship with the University of Western Ontario and an ongoing effort to interest Students in ASHRAE.
- 8.0 The meeting was advised that the September speaker was Mr. Al Curl of Engineered Fire Safety Ltd.
- 9.0 Don Johnson confirmed that the Society contribution to CRC is returned in the event that the CRC finishes in the black. The London CRC will now be held on Thursday, Friday and Saturday subject to discussion with the Regional Chairman.
- 10.0 Gifts for Chapter Meeting Speakers are now running low. A discussion was held regarding the merits of a T-shirt suitably screened vs. the continuation of glasses.
- 11.0 There being no further business the meeting was adjourned at 6:20 PM.

A G E N D A

ASHRAE LONDON CANADA CHAPTER

BOARD OF GOVERNOR'S MEETING

14 September 1987

1. Call to Order.
2. Minutes of Previous Meetings.
3. Treasurer's Report.
4. Membership fees for 1987/1988.
5. CRC expenses for Darryl Boyce.
6. Chapter Committees:
 - 6.1 Membership - Dave Henry/Rick Schmuck
 - 6.2 Education - John Reid/Owen Glendon
 - 6.3 Energy Management - Terry Harrison/Cliff Morrison
 - 6.4 Research Promotion - John Kenney
 - 6.5 'R' in ASHRAE - Vince Donato/Tom Drennan
7. P.A.O.E. Points.
8. Program 1987/88.
9. CRC 1988.
10. Other Business.
11. Adjourn.

ASHRAE LONDON
CANADA CHAPTER
Members

CHAPTER
CHAIRMEN

M'SHIP
Comm.

ED'N
Comm.

ENERGY
MAN. COM.

RES.
COMM

'R'
COMM.

REGIONAL
VICE-
CHAIRMEN

M'SHIP

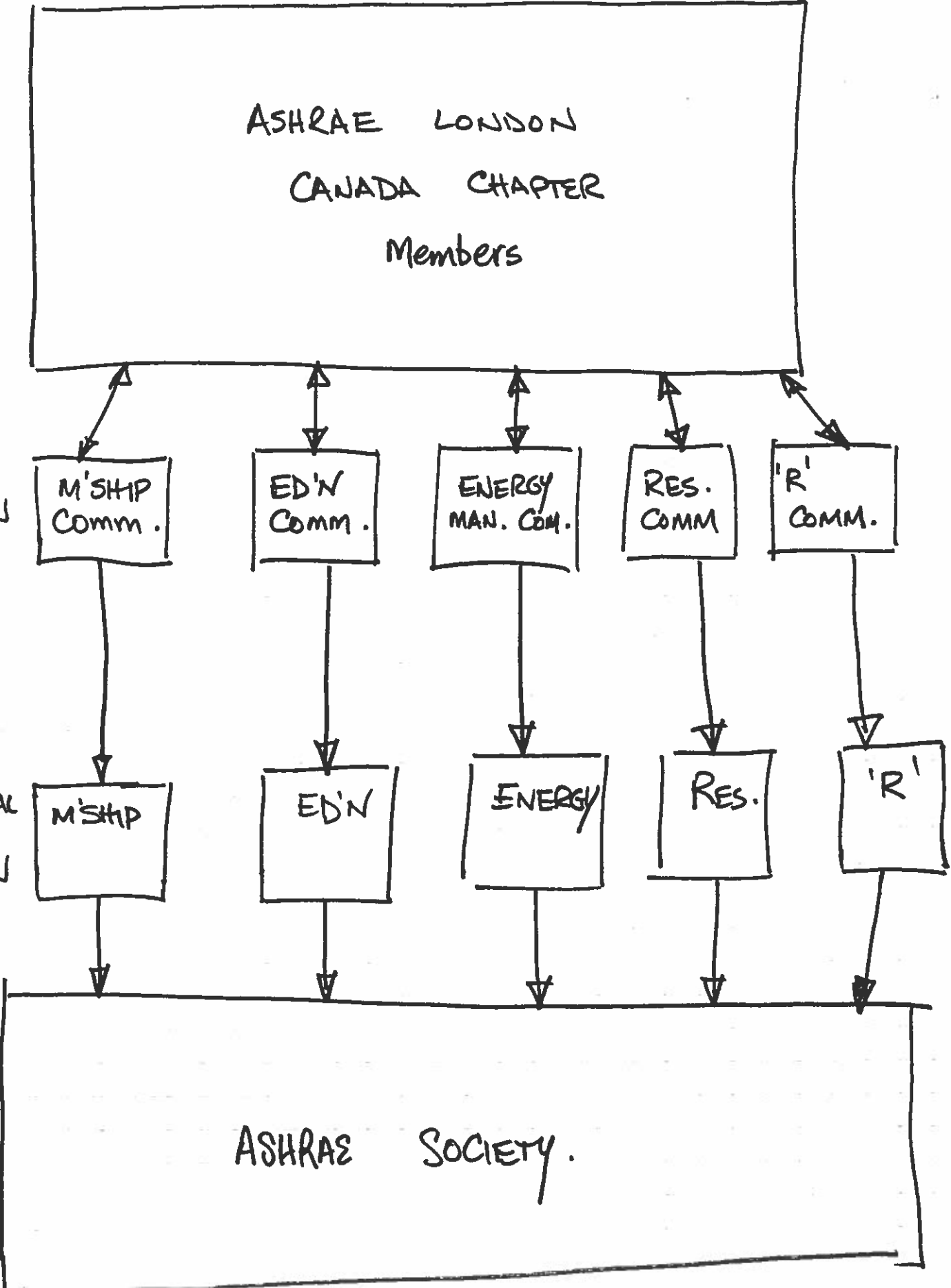
ED'N

ENERGY

RES.

'R'

ASHRAE SOCIETY.



MINUTES

CHAPTER: ASHRAE LONDON CHAPTER MEETING DATE: September 28, 1987

ATTENDANCE: MEMBERS _____; GUESTS _____; COMPILED BY Greg James

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WHITE copy to Manager, Membership Dept., ASHRAE, Atlanta, together with the YELLOW copy for "Journal" information.

SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED	
1. PRESIDING OFFICER	1.0 The meeting was convened at 5:20 PM in the Lounge at Highland Golf and Country Club.
2. CALL TO ORDER (Time & Place)	2.0 Attendance:
3. ROLL CALL	P. Golem T. Drennan C. Morrison
4. APPROVAL OF MINUTES	J. Reid G. James D. Johnson
5. REPORTS	B. Fenner D. Boyce C. Clemence
6. ELECTION Members Officers	G. Buckler J. Kenney
7. OLD BUSINESS	3.0 John Kenney announced that there would be a meeting of the CRC Committee Sept. 29th at 12 Noon at Highland.
8. NEW BUSINESS	4.0 Peter Golem read the minutes of the last meeting.
9. SPEAKER	5.0 It was reconfirmed that \$110.00 would be the yearly In Town Membership Fee.
10. DISCUSSIONS	6.0 A discussion started regarding gifts for Speakers and it was decided that this matter would be deferred to the next Board of Governors Meeting.
11. MOTIONS	7.0 Peter Golem moved that the Minutes of the last meeting be accepted and this was seconded by Tom Drennan.
12. RESOLUTIONS	8.0 Don Johnson reported that the Society contribution to CRC was to be received 6 months prior to the event. Don Johnson put forward a motion that \$100.00 would be advanced to the CRC Committee to cover initial expenses incurred prior to revenue coming in. This was seconded by John Kenney and passed.
13. OTHER FEATURES	
14. ADJOURNMENT	

Cont.

MINUTES

CHAPTER: ASHRAE LONDON CHAPTER MEETING DATE: September 28, 1987

ATTENDANCE: MEMBERS _____; GUESTS _____; COMPILED BY Greg James

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WHITE copy to Manager, Membership Dept., ASHRAE, Atlanta, together with the YELLOW copy for "Journal" information.

SUGGESTED
CHECK LIST OF ITEMS
TO BE REPORTED

1. PRESIDING OFFICER
2. CALL TO ORDER
(Time & Place)
3. ROLL CALL
4. APPROVAL OF MINUTES
5. REPORTS
6. ELECTION
Members
Officers
7. OLD BUSINESS
8. NEW BUSINESS
9. SPEAKER
10. DISCUSSIONS
11. MOTIONS
12. RESOLUTIONS
13. OTHER FEATURES
14. ADJOURNMENT

- 9.0 Charles Clemence raised a question concerning the status of the Mini Tradeshow sponsored by the Chapter. John Kenney reported that this idea hasn't been persued to date but that we should consider it. John Kenney indicated that a Mini Trade Show would be a means of paying the expenses of Chapter Members to go to the CRC.
- 10.0 Peter Golem gave the group a brief update concerning the tour of Tillsonburg Hospital to take place on October 26th. This Hospital has installed an innovative Boiler Economizer which will be the subject of our October Chapter Meeting. Peter indicated that we should discuss the designating of drivers at our next Board of Governors Meeting.
- 11.0 Don Johnson put forward a motion to consider opening a Student Chapter in association with the University of Western Ontario. Tom Drennan seconded a motion to consider a Students Chapter.
- 12.0 Meeting was adjourned at 6:00 PM.

MINUTES

CHAPTER: ASHRAE LONDON CHAPTER MEETING DATE: October 19, 1987

ATTENDANCE: MEMBERS _____; GUESTS _____; COMPILED BY Greg James

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WHI copy to Manager, Membership Dept., ASHRAE, Atlanta, together with the YELLOW copy for "Journal" information.

SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED		
1. PRESIDING OFFICER	1.0	The meeting was called to order at 5:15 PM in the Board Room at Highland Golf and Country Club.
2. CALL TO ORDER (Time & Place)	2.0	Attendance: P. Golem T. Drennan C. Clemence H. Palser B. Fenner K. Flowers G. James
3. ROLL CALL		
4. APPROVAL OF MINUTES		
5. REPORTS		
6. ELECTION Members Officers	3.0	Peter Golem read the minutes of the previous meeting. Minutes were accepted by Burt Fenner seconded by Tom Drennan.
7. OLD BUSINESS		
8. NEW BUSINESS		
9. SPEAKER	4.0	Tom Drennan gave us a Treasurers Report indicating that 14 Members had paid.
10. DISCUSSIONS		
11. MOTIONS		
12. RESOLUTIONS	5.0	Kirk Flowers suggested that we consider making the Board of Governors Meeting at the Chapter Meeting, each month. Peter Golem said that it sounded like a good idea and Greg James pointed out that it may solve the attendance problem. It was agreed that we would try this in January.
13. OTHER FEATURES		
14. ADJOURNMENT	6.0	With regard to our October Meeting Peter Golem reported that he had checked with the restaurant and the meal had been finalized at \$12.75. In addition special application had been made for a liquor license and that we would serve Rye, Vodka and Rum in addition to Beer. Drinks would be sold for \$2. The phone committee will put people and drivers together and a map of the location is included in the newsletter.
	7.0	With regard to our November Meeting Charles reported that he had been in touch with Linda Perry at the Grand Theatre and we will be asking her to set aside a block of 50 seats for the play "Papers" on November 30th. The cost will be \$16.50 per seat. Charles asked that we establish a budget for the meal but we didn't reach a concensus. Charles will determine if there is a dinner/play combination price and in addition will find out if season ticket holders will get a rebate.

MINUTES

CHAPTER: ASHRAE LONDON CHAPTER MEETING DATE: October 19, 1987

ATTENDANCE: MEMBERS _____; GUESTS _____; COMPILED BY Greg James

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send W copy to Manager, Membership Dept., ASHRAE, Atlanta, together with the YELLOW copy for "Journal" information.

SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED		
1. PRESIDING OFFICER	8.0	The May Meeting will be discussed between Peter and Charles to resolve conflict between May Meeting and CRC.
2. CALL TO ORDER (Time & Place)	9.0	The January Meeting has not yet been finalized and Peter and Charles will meet to review the plans for this Meeting.
3. ROLL CALL		
4. APPROVAL OF MINUTES		
5. REPORTS	10.0	Peter has arranged the April Meeting
6. ELECTION Members Officers	11.0	Kirk Flowers made the point that speaker quality is weak and should be reviewed. Tom Drennan suggested that perhaps members of our Chapter would make good speakers. Kirk also suggested that we look at UWO Professors or Speakers who have done a good job at other Chapters. Peter and Charles will review.
7. OLD BUSINESS		
8. NEW BUSINESS		
9. SPEAKER		
10. DISCUSSIONS		
11. MOTIONS	12.0	The issue of speakers gifts will be deferred until Cliff Morrison is in attendance.
12. RESOLUTIONS		
13. OTHER FEATURES		
14. ADJOURNMENT	13.0	Because Darryl Boyce was a representative of the London Chapter at the CRC as well as a Region II Delegate Peter Golem suggested the we should consider re-embursing Darryl for a portion of his travel expenses to the CRC. Greg James presented a motion to contribute \$100 towards Darryl's Travel expenses. Charles Clemence seconded.
	14.0	Peter to discuss disposition of our post office box with John Kenney.
	15.0	Tom Drennan moved to adjourn Burt Fenner Seconded at 6:45.



AMERICAN SOCIETY OF HEATING, REFRIGERATING AND
AIR-CONDITIONING ENGINEERS, INC.

LONDON CANADA CHAPTER / P.O. 653 / LONDON, ONTARIO N6A 4Y4

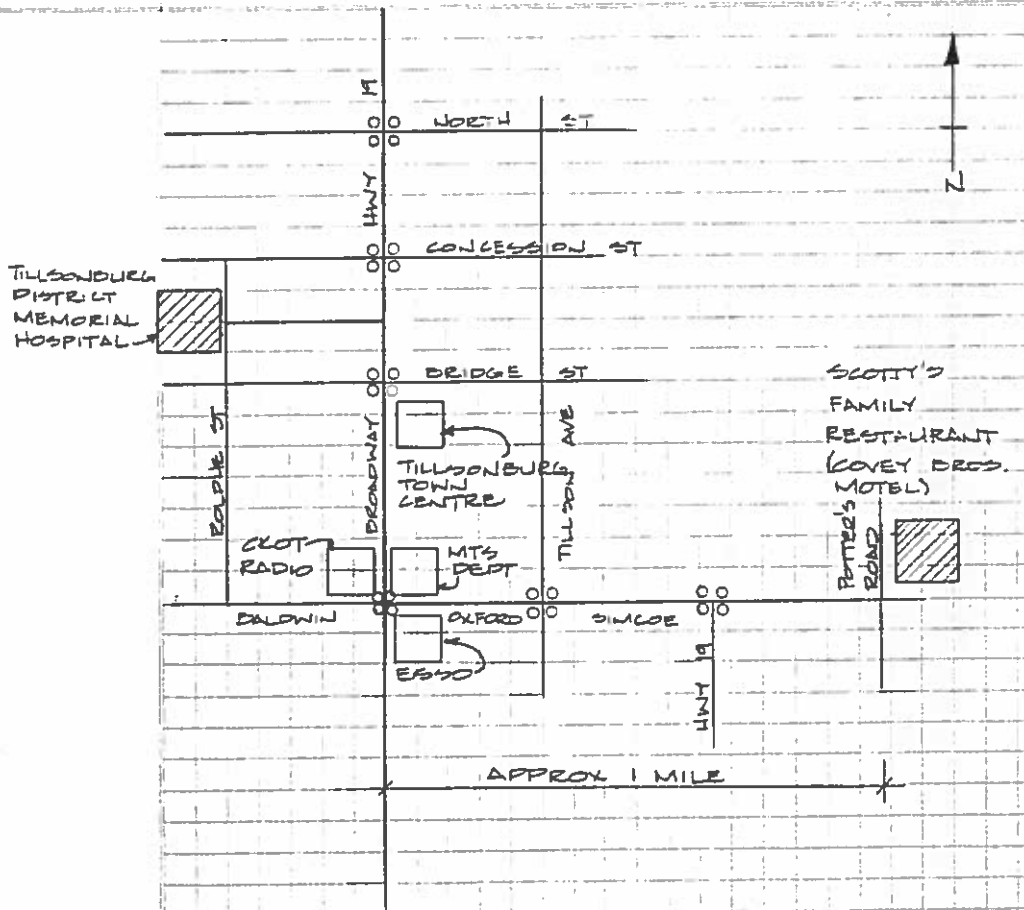
AGENDA

ASHRAE LONDON CANADA CHAPTER
BOARD OF GOVERNORS MEETING
19 OCT 1987

- ✓ 1. Call to Order
- ✓ 2. Minutes of Previous Meetings
- ✓ 3. Business arising from the Minutes
- ✓ 4. Treasurer's report
- ✓ 5. Committee reports -
 - Membership
 - Education
 - Energy Management
 - R in ASHRAE
 - Research Promotion
- ✓ 6. October meeting - Finalize arrangements
- ✓ 7. November meeting. ^{16⁵⁰/person (Papers) total 60⁰⁰ sub to} confirmation.
- ✓ 8. Speakers for January - May '88. ^{ASHRAE}
April OK March Feb
- NO COMMENT ✓ 9. CRC 1988
- ✓ 10. Speakers gifts next meeting
- ✓ 11. Other business
- ✓ 12. Adjourn.

Charley
& Bisset Ltd.

SHEET
FILE
MADE
CHK'D
DATE



MINUTES

CHAPTER: ASHRAE LONDON CHAPTER MEETING DATE: NOVEMBER 9, 1987

ATTENDANCE: MEMBERS _____; GUESTS _____; COMPILED BY Greg James

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WHITE copy to Manager, Membership Dept., ASHRAE, Atlanta, together with the YELLOW copy for "Journal" information.

SUGGESTED
CHECK LIST OF ITEMS
TO BE REPORTED

1. PRESIDING OFFICER
2. CALL TO ORDER
(Time & Place)
3. ROLL CALL
4. APPROVAL OF MINUTES
5. REPORTS
6. ELECTION
Members
Officers
7. OLD BUSINESS
8. NEW BUSINESS
9. SPEAKER
10. DISCUSSIONS
11. MOTIONS
12. RESOLUTIONS
13. OTHER FEATURES
14. ADJOURNMENT

1.0 The meeting was called to order at 5:35PM.

Attendance:

P. Golem	T. Drennan	C. Clemence
H. Falser	B. Fenner	K. Flowers
G. James	J. Kenney	J. Reid
D. Henry	D. Johnson	

2.0 Minutes of the previous meeting were read by Greg James and moved accepted by Charles Clemence. Business arising from the previous meeting was then discussed. John Kenney expressed concern about having the Board of Governors Meeting before the Chapter Meeting because it doesn't leave time to solve the last minute details that arise such as the newsletter.

3.0 Tom Drennan presented the Treasurers report indicating 10 In-Town Members Paid, 3 Out of Town Members paid, Current Account Balance \$1544.91, Savings Account Balance \$1914.48. It was pointed out that the Membership Book and the Chapter Roster should be reviewed to determine who still owes money. Income from the October Meeting was \$345.00 plus \$30.00 from UWD. In addition we received \$162.00 income from the bar.

4.0 Details of the November Chapter Meeting were reviewed. Dinner will be at 6 PM at the Latin Quarter which is a 5 minute walk to the Theatre. The Play starts at 8PM. Dinner and Theatre will be \$60.00 per couple. Parking will be available at the Latin Quarter. Beef Wellington was selected as the meal. Money will be due in right away and the phone committee will start working on this.

MINUTES

CHAPTER: ASHRAE LONDON CHAPTER MEETING DATE: NOVEMBER 9, 1987

ATTENDANCE: MEMBERS _____; GUESTS _____; COMPILED BY Greg James

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WHITE copy to Manager, Membership Dept., ASHRAE, Atlanta, together with the YELLOW copy for "Journal" information.

SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED

1. PRESIDING OFFICER
2. CALL TO ORDER
(Time & Place)
3. ROLL CALL
4. APPROVAL OF MINUTES
5. REPORTS
6. ELECTION
Members
Officers
7. OLD BUSINESS
8. NEW BUSINESS
9. SPEAKER
10. DISCUSSIONS
11. MOTIONS
12. RESOLUTIONS
13. OTHER FEATURES
14. ADJOURNMENT

5.0 Committee Reports: Education Committee - John Reid. A student Chapter is starting in London at UWO with 16 Student Members now signed up. The first meeting is on Monday November 16th, Peter Golem will be speaking on Energy Management. Future meeting will include the Energy from Waste Plant at 3M, and a tour of Chorley & Bisset's Offices. The possibility of setting up an HVAC Lab at UWO is being discussed with Dr. Terrasaçk. John Reid contacted some Manufacturers and received favorable response to the idea. The time frame for this project would be Fall of 1988. John Kenney pointed out that we would like to get the Student Chapter off the ground quickly so that its Charter could be presented at the 1988 CRC.

5.1 Membership Committee reported that there are 4 new members so far this year. It was also pointed out that Peter Zeibart should be contacted because he would like to become a member this year. Kirk Flowers suggested to Dave Henry that information on new members be forwarded to him to be incorporated in the Newsletter each month.

5.2 Research Committee report was presented by John Kenney. There is a meeting in Montreal on November 16th which John will attend to discuss the Research Budget for this year. John is expecting a \$4000 Goal. John will be sending out the letter to solicit this years contributions in January. Society have hired a Consultant this year to advise on ways to improve our Research Funding efforts.

5.3 No Energy Committee Report. Peter to look into the status of this committee.

6.0 The 1988 Meeting Schedule was reviewed. January will be Wayne McLeish from Siskind, Cromarty. His topic will be Lien Regulations. February Meeting will be John Smail from Dupont who will discuss refrigerants. March Meeting speaker will be John Bisset, topic to be announced. April Meeting Speaker will be D.A. Roach from Nixon Vicarb, he will be discussing Plate Heat Exchangers. The May Meeting is open at present.

MINUTES

CHAPTER: ASHRAE LONDON CHAPTER MEETING DATE: NOVEMBER 9, 1987

ATTENDANCE: MEMBERS _____; GUESTS _____; COMPILED BY Greg James

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WHITE copy to Manager, Membership Dept., ASHRAE, Atlanta, together with the YELLOW copy for "Journal" information.

SUGGESTED
CHECK LIST OF ITEMS
TO BE REPORTED

1. PRESIDING OFFICER
2. CALL TO ORDER
(Time & Place)
3. ROLL CALL
4. APPROVAL OF MINUTES
5. REPORTS
6. ELECTION
Members
Officers
7. OLD BUSINESS
8. NEW BUSINESS
9. SPEAKER
10. DISCUSSIONS
11. MOTIONS
12. RESOLUTIONS
13. OTHER FEATURES
14. ADJOURNMENT

7.0 We are starting to run low on Speakers Gifts, John Kenney to investigate possible Gift ideas.

8.0 CRC 88 meeting dates are Oct. 5th to 8th at the Wharton Hotel. The Hotel has confirmed that we are confirmed on these dates.

9.0 Roster will be issued in November. This year FAX Numbers will be included. John Kenney indicated that we still owed Chicoutammi Chapter the Chapter Assessment from the 87 CRC and he indicated that it should be paid as soon as possible.

10.0 Motion to adjourn was made by John Reid at 7:05 PM and seconded by Dave Henry.

MINUTES

CHAPTER: ASHRAE LONDON CHAPTER MEETING DATE: January 25, 1988

ATTENDANCE: MEMBERS _____; GUESTS _____; COMPILED BY Greg James

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WHITE copy to Manager, Membership Dept., ASHRAE, Atlanta, together with the YELLOW copy for "Journal" information.

SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED	
1. PRESIDING OFFICER	1.0 The meeting was called to order at 4:45 PM in the Board Room at Highland Golf and Country Club.
2. CALL TO ORDER (Time & Place)	2.0 Attendance: P. Golem T. Drennan C. Clemence J. Reid J. Kenney D. Johnson G. James D. Henry R. Schmuck H. FENNER
3. ROLL CALL	
4. APPROVAL OF MINUTES	
5. REPORTS	
6. ELECTION Members Officers	3.0 Greg James read the minutes of the previous meeting. Adoption of the minutes was moved by Greg James and seconded by John Kenney.
7. OLD BUSINESS	
8. NEW BUSINESS	
9. SPEAKER	
10. DISCUSSIONS	4.0 Tom Drennan gave us a Treasurers Report indicating that 33 Members had paid. Account Balance in the Current Account is \$3122.62. Account Balance in the Savings Account is \$1914.48. Many people have expressed that they are anxious to get invoices sent separately. Invoice for V&R should be sent listing all unpaid members. Also Burt Fenner should be given a list of non payers so that he can approach them when they arrive at the Chapter Meeting.
11. MOTIONS	
12. RESOLUTIONS	
13. OTHER FEATURES	
14. ADJOURNMENT	5.0 CRC 1988 - John Kenney reported the CRC will be from Wednesday noon - Saturday noon Oct.5,6,7,8th./88. Dave Henry to supply to Greg James a list of members in Region II Chapters to allow Don Johnson to send in the month of February the Chapter assessment invoice. Peter will supply DJ a list of chapter presidents and addresses. Dave Henry will FAX list of members to DJ. Tom Drennan reports that Hotel arrangements are in order. CRC cheque from Society (\$1500.00 US) has arrived and was deposited into our chapter account and transferred to the CRC Account. As requested by George Buckler John Kenney put forward a motion that the Chapter endorse a Fall CRC. Charles Clemence seconded. When John Kenny gets back from Dallas printing of the program will start.

MINUTES

CHAPTER: ASHRAE LONDON CHAPTER MEETING DATE: January 25, 1988
ATTENDANCE: MEMBERS _____; GUESTS _____; COMPILED BY Greg James

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WHITE copy to Manager, Membership Dept., ASHRAE, Atlanta, together with the YELLOW copy for "Journal" information.

SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED	
1. PRESIDING OFFICER	
2. CALL TO ORDER (Time & Place)	
3. ROLL CALL	
4. APPROVAL OF MINUTES	
5. REPORTS	
6. ELECTION Members Officers	
7. OLD BUSINESS	
8. NEW BUSINESS	
9. SPEAKER	
10. DISCUSSIONS	
11. MOTIONS	
12. RESOLUTIONS	
13. OTHER FEATURES	
14. ADJOURNMENT	
	6.0 Committee Reports : Research - Salutation letter has been sent out , budget \$3900 , \$200 + framed gold certificate - over \$500 gold edged framed. John requests that money be sent ASAP Board of Governors will be asked to follow up on funds. John Kenney would like some time at our May Chapter Meeting to present the Certificates. John Reid asked about costs of framing and lettering. John Kenney indicated that the intent would be to take it out of Chapter Funds.
	6.1 Education Committee : Student chapter is going well. Peter Golem spoke at the first meeting and the 3M Energy From Waste Plant was toured last week. 3rd. meeting has not been set up yet. 4th. year HVAC lab is being worked on by a 4th year student. John Lind (student chapter Pres.) will be soliciting 3rd. year members. John Kenney suggest that John Lind speak with Darryl Boyce re the possibility of getting a student charter. John Kenney thought that a prerequisite for this is that they have a certain number of meetings.
	6.2 Membership : One new member . We agreed we will prorate membership.
	6.3 Energy Management Committee: Peter to investigate status of this Committee. Motion John Kenney, seconded Tom Drennan re not participate in APEO Engineers Week at White Oaks Mall. John Kenney suggested we should be having a Manufacturers Show instead. Dave Henry will ask LDCA about budget for LDCA manufacturers show.
	7.0 An update was given on Chapter Program January through May as per News letter.
	8.0 Speakers Gifts : Peter Golem went to Nahlers re Pens (engraved). Kirk Flowers is looking into coffee mugs as a possible gift idea.
	9.0 Other Business : Charles Clemence made a motion to order 5 sets of ASHRAE Cross Pens, seconded Tom Drennan. Greg James to purchase while in Dallas. Peter asked about Golf Tournament this year and pointed out the course should be booked now.
	10.0 Adjourn : Charles Clemence adjourn John Reid seconded.

ASHRAE LONDON CANADA CHAPTER

BD. OF GOV. MEETING
25 JAN 1988

AGENDA

1. CALL TO ORDER ✓
2. MINUTES OF PREVIOUS MEETINGS ✓
3. TREASURER'S REPORT ✓
4. CRC 1988 — JOHN KENNY ✓
5. COMMITTEE REPORTS —
 1. RESEARCH
 2. EDUCATION
 3. MEMBERSHIP
 4. ENERGY MANAGEMENT
6. UPDATE ON PROGRAM JAN THRU MAY
7. SPEAKER'S GIFTS
8. OTHER BUSINESS
9. ADJOURN.

MINUTES

CHAPTER: London Chapter - Board of Governors Meeting MEETING DATE: February 22, 1988

ATTENDANCE: MEMBERS _____; GUESTS _____; COMPILED BY Greg James

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WHITE copy to Manager, Membership Dept., ASHRAE, Atlanta, together with the YELLOW copy for "Journal" information.

SUGGESTED
CHECK LIST OF ITEMS
TO BE REPORTED

- 1. PRESIDING OFFICER
- 2. CALL TO ORDER
(Time & Place)
- 3. ROLL CALL
- 4. APPROVAL OF MINUTES
- 5. REPORTS
- 6. ELECTION
Members
Officers
- 7. OLD BUSINESS
- 8. NEW BUSINESS
- 9. SPEAKER
- 10. DISCUSSIONS
- 11. MOTIONS
- 12. RESOLUTIONS
- 13. OTHER FEATURES
- 14. ADJOURNMENT

- 1.0 The meeting was called to order at 5:00 PM at the Highland Golf and Country Club.
- 2.0 Attendance:

P. Golem	T. Drennan	C. Clemence	B. Fenner
J. Reid	J. Kenney	D. Johnson	D. Boyce
G. James	D. Henry	R. Schmuck	
- 3.0 Greg James read the minutes of the previous meeting. Adoption of the minutes was moved by Greg James and seconded by Tom Drennan.
- 4.0 Tom Drennan gave us a Treasurers Report. He suggested that invoices be prepared at the beginning of the year for all Chapter Members and held for pickup. We are still waiting for Chapter Assessment list. Account Balance in the Current Account is unavailable, Account Balance in the Savings Account is unavailable. We are in good financial condition because of the number of people who have paid for the year but are not showing up at the Chapter Meetings.
- 5.0 CRC 1988 - It was agreed that we would pay CRC Chapter Assessment even though we are the Host Chapter.
- 6.0 Committee Reports : Research - Not Available.

MINUTES

CHAPTER: London Chapter - Board of Governors Meeting MEETING DATE: February 22, 1988

ATTENDANCE: MEMBERS _____; GUESTS _____; COMPILED BY Greg James

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WH copy to Manager, Membership Dept., ASHRAE, Atlanta, together with the YELLOW copy for "Journal" information.

SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED	
1. PRESIDING OFFICER	
2. CALL TO ORDER (Time & Place)	
3. ROLL CALL	
4. APPROVAL OF MINUTES	
5. REPORTS	
6. ELECTION Members Officers	
7. OLD BUSINESS	
8. NEW BUSINESS	
9. SPEAKER	
10. DISCUSSIONS	
11. MOTIONS	
12. RESOLUTIONS	
13. OTHER FEATURES	
14. ADJOURNMENT	
	6.1 Education Committee : The UWO Engineering Student 4th Year Project Reports are being done next week. There are 9 that may be interesting for ASHRAE Society Competition and Chapter awards. Darryl Boyce suggested we let the Mechanical Engineering Department decide. John Reid suggested that the Education Chairman should attend and judge papers. Burt Fenner suggested guidelines be set up for future executives. To ensure a consistent policy regarding student paper award. John Reid will be writing this up and presenting to a future Board of Governors Meeting.
	6.2 Membership : It was suggested by Darryl Boyce that membership committee should be looking into upgrading memberships. Peter Golem will discuss this with Dave Henry.
	6.3 Energy Management Committee: In poor health - Az Servant is anxious to see this committee activity improved.
	7.0 Chapter Program May : No May speaker yet.
	8.0 Speakers Gifts : Darryl Boyce picked-up 5 ASHRAE Pen Sets.
	9.0 Other Business : Trade Show - LDCA Trade Show is \$200/Booth. There are a total of 70 displays therefore \$6K expenses and \$8K profit. Greg James suggested that because LDCA is weak mechanically it may be worthwhile to join with LDCA for next years Trade Show. Darryl Boyce suggested that it should be in conjunction with a Chapter meeting.
	10.0 Golf Tournament : Peter Golem said John Kenney has a date at Fanshawe in June. Rick suggested that the day should be early in the season and not conflict with the LDCA Tournament.
	11.0 Adjourn : 6:00 P.M Tom Drennan moved to adjourn.

ASHRAE LONDON CANADA CHAPTER

BOARD OF GOVERNORS MTNG

22 Feb 1988

1. Call To Order ✓
2. Minutes of Previous Meeting ✓
3. Treasurers Report ✓
4. Committee Reports - Research ✓
Education ✓
Membership ✓
Energy Management ✓
5. Speaker's Gifts ✓
6. Program through May ✓
7. Trade Show
8. Golf Tournament
9. Other Business / CRC 1988
10. Adjourn.

ASHRAE LONDON CANADA CHAPTER

BOARD OF GOVERNORS MEETING

28 MARCH 1988

AGENDA

1. Call To Order
2. Minutes of Previous Meeting
3. Treasurers Report
4. Committee Reports - Research
Education
Membership
Energy Management
5. Committee Final Reports
6. Program Through May
7. Trade Show
8. Golf Tournament
9. Other Business
10. Adjourn

April 25th 88

- 1.0 The meeting was called to order at 5:03 PM in the Board Room at Highland Golf and Country Club.
- 2.0 Attendance:

P. Golem	D. Johnson	J. Kenney
G. James	T. Drennan	K. Flowers
D. Boyce	T. Harrison	
- 3.0 Greg James read the minutes of the last meeting. Greg James moved to accept the minutes as read, this was seconded by Tom Drennan.
- 4.0 Tom Drennan gave us a Treasurers Report indicating that 55 Members have now paid up. Clive Mathews is assumed to no longer be a member. Balance in our Current Account is \$949.37 Balance in our savings account is \$3914.48.
- 5.0 Don Johnson put forward the list of nominees for office this year they are:

For President - Charles Clemence
For Vice President - Greg James
For Secretary - Tom Drennan
For Treasurer - Darryl Boyce
- 6.0 Windsor and Ottawa Chapters have been holding technical talk prior to the Chapter Meetings (4:00 PM to 5:30 PM). In addition it was pointed out that there are prerecorded Professional Development Seminars available to use for this purpose. Greg James will look into this for next year as a means to draw additional members out to our meetings.
- 7.0 A Mechanical Trade Show Investigation Committee has been formed to investigate the sponsorship of a Mechanical Tradeshow in 1989. Chairman of this Committee is Kirk Flowers also on the committee are Grant Miles and Steve MacKay.

- 8.0 The Research Committee has collected about \$1300 so far and all people who have lists are reminded to follow up with the people on their list.
- 9.0 Education: No Report.
- 10.0 Membership: No Report.
- 11.0 R in Ashrae: No Report.
- 12.0 Don Johnson presented the latest CRC Budget and John Kenney indicated his endorsement of it.
- 13.0 John Kenney moved to adjourn at 6:15 this was seconded by Greg James.